

Horse Und Buggy Club By-Laws

Article I – Name

The name of this club is the Horse Und Buggy Club to be known as the HUB Club.

Article II - Objective

The object of the club is to encourage and promote the sport of competitive/pleasure driving; to exchange ideas on and promote knowledge of the sport; and to cooperate with other organizations in working for the advancement of the sport.

Article III

Section 1 – Membership

Any person interested in competitive/pleasure driving, restoration of carriages or the history and technology of horse drawn vehicles may become an active member in good standing by a written application accompanied by the appropriate membership dues.

Section 2 – Class of Membership

There shall be three classes of membership:

- A. Adult Members- Those persons who have reached their eighteenth (18th) birthday. Adult membership is entitled to one vote.
- B. Family Members- Those families consisting of a spouse and any children under the age of eighteen (18). Family membership is entitled to two votes.
- C. Junior Members- Those persons who have not reached their eighteenth (18th) birthday. (*The age of an individual on January 1st shall be maintained until December 31st of the same year*). They shall be eligible to attend all meetings of the members but shall have no voting rights.

Section 3 – Executive Committee

The Executive Committee may, by a ¾ majority, suspend or expel a member for just cause after offering an opportunity for an appropriate hearing at a regular meeting.

Section 4 – Dues

The amount of dues for each class of membership--adult, family, and junior--shall be determined by a ¾ majority of the Executive Committee and published in the newsletter.

The fiscal year of the corporation shall be from January 1st through December 31st of each year.

Dues become payable in January of each year. When a member fails to pay current dues by April 1, he is considered to have abandoned his membership. New memberships received after June 1 will be pro-rated to half the yearly rate.

Section 5 – Meetings

The Executive Committee meets at the call of the President or two members of the Executive Committee at various times and locations to be announced. Meetings usually are held in conjunction with other club activities. Notice shall be sent to all members at least ten (10) days prior to the meeting. The Executive Committee may hold additional meetings as needed. Any member is welcome to attend any meeting.

The annual membership meeting will be held in January, if possible. All members are invited to attend the annual membership meeting.

Article IV

Section 1 – Officers

The Executive Committee shall consist of the following officers:

President, Vice President, Recording Secretary, Treasurer

In addition, the Executive Committee may invite participation at meetings from the appointed positions of Newsletter Editor, Librarian/Historian, and Social Media/Web Host

The installation of officers shall be held at the annual meeting. Officers shall be elected for a period of one year beginning at that meeting **Section 2 – Nominations**

Nominations for officers will be taken by the Executive Committee at or around the November meeting. If contested, ballots will be sent with the monthly newsletter in December to allow for absentee voting. These proxy ballots are to be sent to the recording secretary prior to the annual meeting in January.

Article V – Vacancies in Elected Offices

Section 1 – Appointments

Whenever a vacancy occurs in any elected office, prior to the normal expiration of said office, for any cause whatsoever, it shall be filled by appointment by the President. Such appointment shall continue unto the next regular election.

Section 2 – Removal of Officers

Any officer, who, in the opinion of the majority of the Executive Committee, is inactive or uncooperative, may be removed from office and a successor appointed.

Article VI – Duties of the Officers

Section 1 – Duties

The duties of the Executive Committee are to carry out the purpose for which the club is organized and manage all business. It shall exercise the management of current and ordinary business of the club in accordance with the instructions of the club members. It shall devise ways and means to achieve the objectives of the club.

Section 2 – President

The President shall preside at all meetings and act as the Chairman of the Executive Committee. The President will perform all other duties usually assigned to the office including, but not limited to, appointing committees to carry out the work of the club, act as a committee member ex officio, and act as the primary contact/ liaison for all club initiated functions and those functions in which the club is invited to participate. The President shall use sound judgment in carrying out the tasks of the job and will be kept informed of the status of all committees, including the Executive Committee.

Section 3 – Vice President

The Vice President shall, in the absence of the President, perform all the duties of the President. In addition, the Vice President will attend committee meetings as needed and be responsible for planning the regular club programs.

Section 4 – Recording Secretary

The Recording Secretary shall:

- A. Keep a current list of members
- B. Take and keep minutes of all club meetings and make them available to the Newsletter Editor and the Executive Committee promptly following a meeting
- C. Conduct general correspondence of the club as appropriate and with the approval of the Executive Committee

Section 5 – Treasurer

The Treasurer shall:

- A. Receive and keep records of all monies, debts and obligations of the club

- B. Have authority to sign checks and make authorized disbursements from time to time, upon majority vote of those present at a regular meeting for the purpose of meeting financial obligations of the club
- C. Issue a financial report at every meeting

Article VII – Appointed Positions

The Executive Committee shall appoint the following positions: Newsletter Editor, Librarian/Historian, Social Media/Web Host

Section 1 – Newsletter Editor

The Newsletter Editor shall:

- A. Send all meeting notices and newsletters
- B. Keep a current mailing list including other clubs which we exchange newsletters
- C. Compile, publish and mail or email a monthly newsletter which will be sent by the 10th day of the month following the most recent meeting
- D. Each newsletter will have the following as a minimum format:
 - a. The telephone numbers of the current President, Vice President, Recording Secretary, and Treasurer
 - b. The HUB Club logo
 - c. HUB Club calendar of events
 - d. Minutes of the previous month's meeting
 - e. Treasurer's report
 - f. 1 informational article which does not concern a club activity, if room allows
 - g. For sale items and animals, if appropriate
- E. Once a year, in the April issue, the roster of the club members will be published

Section 2 – Librarian/ Historian

The Librarian/ Historian shall:

- A. Be responsible for the safekeeping of club property
- B. Purchase and compile, where desirable, pictures, tapes and motion pictures of club activities or other resource materials deemed appropriate by club members

Section 3 – Social Media/ Web Host

The Social Media/Web Host shall:

- A. Be responsible to maintain our Facebook page
- B. Be responsible to maintain our website both with keeping our domain name and with keeping information, photos and calendar items current

Article VIII – Representation of the Club

Those members desiring to participate in any type of activity in the Club's name may only do so with the express approval of the club. In the interest of time, the Executive Committee may render approval or disapproval.

Article IX – Participation in Non-public Events

Non-public events are defined as HUB Club events to which only members are invited to participate. For insurance reasons, only HUB Club members may participate in club sponsored non-public activities where horses are present and an active part of the event. This includes but is not limited to clinics, workshops, meetings, combined driving events and pleasure drives. If a non-member wishes to participate in such an activity they will have to become a member by paying membership dues. Non-members may ride along as passengers but will be required to sign the Equine Limited Liability Waiver, available from the Recording Secretary.

Article X – Guidelines for Activity Hosts

Activity Hosts shall:

- A. Select a date and check with the Recording Secretary to ensure that it does not conflict with other events on our calendar of events.
- B. Obtain any and all permits if necessary. Find out if any health papers will be required and supply this information to the Newsletter Editor at least one month prior to the activity date for inclusion in the newsletter.
- C. Make sure all responders are aware of any and all rules or regulations that will apply to drivers, slow moving vehicle signs, etc.
- D. Purchase and supply the main course. Supply any cooking equipment needed. If the club is to reimburse the host, a budget is to be pre-approved and all receipts need to be submitted to the Treasurer.

Article XI – Animal Behavior

The following guidelines shall be in effect for all HUB Club functions or whenever a member, upon approval, is representing the club. These rules will apply to all animals, stallions, mares and geldings. At the discretion of the HUB Club officers, any person, member or non-member, for safety reasons, can be warned or asked to leave or withdraw from a club activity if necessary. If you know your animal has a particular problem such as kicking, pawing, aggressive heat, etc., you should notify the current President and discuss the severity of the problem so a remedy may be reached. Otherwise, the following conditions will stand:

- A. Any driving equine, regardless of sex or breed, may attend a HUB Club activity
- B. The equine must be able to be safely handled by the owner and or user

- C. The equine must be healthy and not knowingly carry any disease that could endanger other animals or humans
- D. The equine must be broke to drive unless specifically being used for a demonstration
- E. The equine shall not be destructive to property, belongings, vehicles or any living being
- F. A stallion of any breed must be handled by an adult, 18 years of age or older

Article XII – Dissolution and Distribution

Upon dissolution of the organization, assets will be distributed pursuant to the Illinois General Not For Profit Corporation Act of 1986, as amended, 805 ILCS 105/112.16 (from Ch. 32, par. 112.16) as follows:

Sec. 112.16. Distribution of Assets. The assets of a corporation in the process of dissolution shall be applied and distributed as follows:

- (a) All liabilities and obligations of the corporation shall be paid, satisfied and discharged, or adequate provision shall be made therefore;
- (b) Assets held by the corporation upon condition requiring return, transfer or conveyance, which condition occurs by reason of dissolution, shall be returned, transferred or conveyed in accordance with such requirements;
- (c) Assets held for a charitable, religious, eleemosynary, benevolent, educational or similar use, but not held upon a condition requiring return, transfer or conveyance by reason of the dissolution, shall be transferred or conveyed to one or more domestic or foreign corporations, societies or organizations engaged in activities substantially similar to those of the dissolving corporation, pursuant to a plan of distribution adopted as provided in the Act;
- (d) To the extent that the articles of incorporation or bylaws determine the distributive rights of members, or any class or classes of members, or provide for distribution to others, other assets, if any, shall be distributed in accordance with such provisions;
- (e) Any remaining assets may be distributed to such societies, organizations or domestic or foreign corporations, whether for profit or not for profit, as may be specified in a plan of distribution adopted as provided in Section 112.17 of this Act.

Article XIII – Limited Liability and Indemnification

Section 1- Limited Liability

No person shall be liable, and no cause of action may be brought by the club against such person for damages resulting from any exercise of judgment or discretion in the execution of that person's duties and responsibilities toward the club unless the exercise of such discretion included acts of willful or wonton conduct.

Section 2 – Willful and Wanton Defined

“Willful or wanton” conduct means a course of action which shows an actual or deliberate intention to cause harm or an utter indifference to or conscious disregard for the safety of others or their property.

Section 3 – Indemnification

The Club, on recommendation of the board and by majority vote of the membership, may indemnify any director or officer or member acting at the direction of a director or officer if that director, officer or member is subject to any legal action by reason of the execution of that person’s duties and responsibilities toward the club.

Article XIV – Amendments of Bylaws

These bylaws may be amended by a majority vote of members present at a regular meeting

Revised January 17, 2016

Approved by majority vote of the membership at the Annual Meeting on January 17, 2016.

President

Date

Recording Secretary

Date